

HAMPTON ON THE GREEN NEIGHBORHOOD ASSOCIATION BOARD MINUTES

DATE: December 5, 2019

PRESENT: Kevin Sullivan, Charlie Stiefken, Kiele Nelson, Bo Goff and Perry King

MISSING: Thane Hales

OTHERS PRESENT: Brad Randall (WRPM)

I. CALL TO ORDER

The regular meeting of the HOTG Board was called to order at 5:30 PM on December 5, 2019 at the WRPM office by Kevin Sullivan, president HOA board.

II. APPROVAL OF MEETING MINUTES

The last meeting minutes were approved.

III. WRPM REPORTS

A. Financials-

- No new business for the remainder of the year.

B. Accounts Payable-

- First snow removal bill reviewed and approved for payment.

C. Account Balance-

- A Balance Sheet was prepared by WRPM, end of year total assets \$39,121.93

IV. BUSINESS

A. Board Positions - 2020

- President – Charlie Stiefken
- Landscape – Bo Goff
- Treasure – Perry King
- Secretary – Thane Hales

B. Landscaping

- Final Cleanup
- Survey
 - Virtual review close 12/11/2019
- Final items for 2019 the Board request follow-up for the work actions
 - Bowman's excessive water in backyard, Kevin to speak with Bowman's. Suggest adding low flow sprinkler heads in the spring.
 - Board to follow up with Shauna Larsen, regarding the work request to resurface her driveway.

- Snow removal – no additional board actions.
- Other Discussion Items – Discussed possible by-law review / updates. The new board will take for action during the next meeting.
- Board Transition and Training
 - Bill approval – the current process will still intact, requiring 1 board member and Landscape to approve payments.
 - Working with workorders – no action at this time
 - Using AppFolio – Perry working with Brad to gain access

V. New Business

- 2020 meeting schedule
 - First meeting scheduled for late March
 - Second meeting June
 - Third meeting late September
- Homeowner updates
 - Reminder any owner is welcome to join the board during scheduled meetings
 - Adding Architecture review form to website

VI. ADJOURNMENT

The meeting was adjourned at 6:45 PM.