

# Riverfront at South Salt Lake



## Why a Property Management Company?

The main purpose of the property management company is to help the community and the board fulfill the goals of the community while protecting the property both physically and financially. Welch Randall (WRPM) helps with payment of bills, reconciliation of bank accounts, legislative updates for CC&R's and rules, enforcement of CC&R's, preparing vendor bids, obtaining maintenance or other bids, and enforcement of vendor contracts. All bills and projects are approved by the HOA Board members first.

While the decision-making powers for the community rest with the community and the HOA Boards, we request that phone calls or emails go directly through WRPM first so that all information necessary to the situation or problem can be provided to the board in an organized manner. The HOA Board's role is a voluntary role and they have limited time. The property management company helps manage the day-to-day needs of the community which allows the HOA Board members to best utilize their time by focusing on key decisions that need to be made for the community.

## Are there Administrative or Reinvestment fees?

\$250 Association Transfer Fee to Welch Randall/ \$400 Reinvestment Fee

## How much are my HOA due?

\$350 annually, due on January 1st and late after the 15th with 1.5 % Interest

## What does the HOA cover?

Common Areas

## Where do I send my HOA payment?

Payments can be made online via AppFolio by setting up one-time or recurring payments. Checks, cashier's checks, and money orders can be mailed to our office at: 5300 S. Adams Ave Pkwy, St. 8, Ogden, UT 84405

## Billing Information – Getting Setup on AppFolio:



Welch Randall utilizes a high-tech internet-based software called AppFolio. AppFolio is available online with a computer, smart phone or tablet, and allows you to view your balance and make payments with the click of a button.

In order to setup an online account, you need to receive an email invitation from our office. To request an invite to AppFolio please send an email request to [jessica@welchrandall.com](mailto:jessica@welchrandall.com) or contact our office during regular business hours.

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### Welch Randall Property Management

5300 S. Adams Ave Pkwy, St. 8, Ogden, UT 84405  
Mon-Fri 9AM to 5PM ♦ 801-399-5883 ♦ [info@welchrandall.com](mailto:info@welchrandall.com)

**For after-hours emergency calls relating to maintenance please call 801-399-5883 ext 122**

#### General Information

Jennie Stites  
Office (801) 399-5883 ext 106  
[jennie@welchrandall.com](mailto:jennie@welchrandall.com)

#### Property Manager

Susan Aincham  
Office (801) 399-5883  
[susan@welchrandall.com](mailto:susan@welchrandall.com)

#### Billing and Accounting

Jessica Gatewood  
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